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# SELF-SCREENING QUESTIONNAIRE

## PUBLIC SAFETY DISPATCHER POSITION

The following requirements need to be understood by all candidates for this position. Please carefully consider your answer to each question. The Self-Screening Questionnaire is for your use in determining whether you are making the correct decision in applying for the job of Public Safety Dispatcher.

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| <i>Yes</i> | <i>No</i> | <b>1.</b> Are you willing and able to work a large percentage of weekends and holidays?   |
| <i>Yes</i> | <i>No</i> | <b>2.</b> Are you willing and able to work any shift assigned? (i.e., day, evening, or midnights)?  |
| <i>Yes</i> | <i>No</i> | <b>3.</b> Are you willing to accept last minute changes in your work schedule that might require you to cancel personal plans?  |
| <i>Yes</i> | <i>No</i> | <b>4.</b> Are you willing and able to work emergency call-in overtime?  |
| <i>Yes</i> | <i>No</i> | <b>5.</b> Are you willing to take directions and corrections from a supervisor in front of your peers?  |
| <i>Yes</i> | <i>No</i> | <b>6.</b> There may be times when you are required to forego breaks due to understaffing or shift activity. Are you willing to give up breaks, when necessary?  |
| <i>Yes</i> | <i>No</i> | <b>7.</b> Are you willing and able to remain at the same workstation (seated or standing) for extended periods of time?   |
| <i>Yes</i> | <i>No</i> | <b>8.</b> Are you willing to be subjected to occasional abusive and profane language over the phone?  |
| <i>Yes</i> | <i>No</i> | <b>9.</b> Are you willing to read and study several hundred pages of manuals, complete assignments and take written tests during your training period?  |
| <i>Yes</i> | <i>No</i> | <b>10.</b> Are you able to understand and accept that when you process a call incorrectly it could contribute to someone's property being lost or damaged, or someone being seriously injured or dying? |
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- Yes No **11.** Are you willing to accept close supervision and daily critique of your work performance during the on-the-job training period?
- Yes No **12.** Are you willing and able to deal calmly and respectfully with angry people when the problem is not your fault?
- Yes No **13.** Are you willing and able to handle workloads that may change dramatically during the course of the shift (e.g., periods of high activity, followed by periods of low activity)?
- Yes No **14.** If you smoke, are you willing to go without a cigarette for an entire shift if necessary, or smoke during scheduled breaks or lunch periods?
- Yes No **15.** Are you willing to work under constant electronic surveillance of all your telephone and radio messages?
- Yes No **16.** Are you willing to accept that you typically will not know the final outcome of a call for service?

IF YOU ANSWERED **NO** TO ANY OF THE ABOVE QUESTIONS, PLEASE RECONSIDER APPLYING FOR THIS POSITION.

DATE:

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